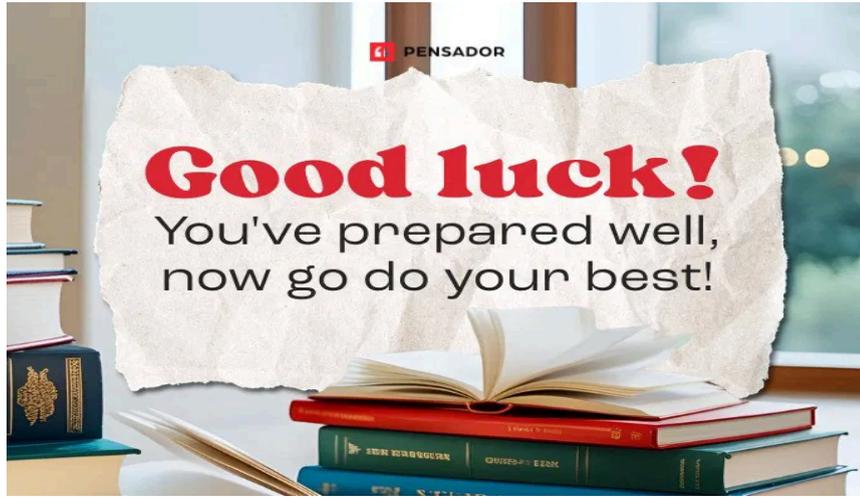


Dear Students & Parents,

Salaam. Greetings from the High School Principal !

Let me share the most important updates for the upcoming week:

الترجمة: لغرض الترجمة يرجى استخدام هذا الرابط : <https://translate.google.com/>



WEEKLY AGENDA FOR THE WEEK BEGINNING 18 - 22 Jan 2026: [CLICK](#)

NOTES:

1. **Article** from the HS Boys Counselor : [CLICK](#)
2. **Semester One Exam Schedule & Study Guide**
Grade 9: [CLICK](#)
Grade 10: [CLICK](#)
Grade 11: [CLICK](#)
3. **Grade 12 core subjects Test calendar** - [CLICK](#)
4. **Instructions for Semester Exams:**
 - a. All students should report to school by 7:30 AM in full uniform. Those who are not following the rules will need to face consequences as per school disciplinary policy. Those who are arriving early need to gather at the Gym (girls) & Canteen (Boys) until the Homeroom teachers pick the students.

- b. Students need to bring their own stationery such as a calculator and pen.
 - c. Exams will be conducted in classrooms wherein students will be mixed from other classes. Seat Plans are already posted in front of each classroom.
 - d. Subject Coordinators will pass by if there are typo errors or quality issues.
- Subject teachers will not be allowed to clarify doubts during the examinations.

- 5. **IB Evaluation Visit:** HIS is eagerly awaiting the IBO team visit in March 2026 to get re-accreditation for our IB Diploma Program.
- 6. Please refer to the [Late Submission Policy](#) carefully & in case of clarifications required, please pen back to me.
- 7. Kindly note that **Rescheduling of tests**/quizzes are possible ONLY if a valid medical certificate or emergency travel documents or any other emergency details are furnished to the supervisors or to my office.
- 8. Please note that we have revised our **Awards criteria** for grades 1 to 12. Please browse through this document to know all details of the award criteria for each grade level, especially Grade 12 Honour selection criteria. [CLICK](#)
- 9. **Early Exit from the school** : Kindly furnish valid documents, such as: medical appointment, emergency details, flight details in case of travelling etc to the supervisors/ receptionist to avoid any inconvenience & easy exit of the students in need.

UPCOMING ACTIVITIES

- 1. Seniors are enjoying a desert camping today.
- 2. High school Boys Umrah trip letter. [CLICK](#)
- 3. Winter Ball for the girls will be on 5th February. The payments for participation started being collected by the volunteers.

PAST ACTIVITIES

- 1. Artificial Intelligence (AI) symposium was conducted by the ICT department in flying colours. Many students competed and the winners were given medals and certificates. Many veteran AI officers of Bahrain will be attending & guiding our students. [LINK](#)
- 2. Thank you very much for making the Injaz Bake sale led by the students a resounding success. [LINK](#)
- 3. IB Environmental Systems and Societies (ESS) educational field trip for Grade 12 IB was scheduled for Sunday, 11 January 2026 to Nidukki Recycling Company, Sitra, followed by a

visit to Bilaj Al Jazayer Beach. They returned with solid ideas for recycling projects and sustainability goals - The project at school started under their leadership.

DOCUMENTS FOR REFERENCE

1. **Formative assessments** Grading Breakdown, **Revised** Date blocks and Weightage for the full academic year : Grades 9 to 12 (MS & ESU) : [CLICK](#)
2. Career Booklet: [CLICK](#)
3. Awards Policy : [CLICK](#)
4. School Calendar 2025-26: [CLICK](#)
5. Bell Timings: [CLICK](#)
6. Class Timetables: [CLICK](#)
7. Presentations that were shared during the Online orientation on 28 Aug : IB, IELTS, Career Programs : [CLICK](#)

COMMUNICATION PROCESS

- Kindly make sure you are contacting the teachers or supervisors **ONLY VIA EMAIL** in case of clarification or query.

Principal - HS: Ms Sajitha

Email: sajitha@hawarschool.com Ext: 6031

PA: Ms Mahreen

Email: mahreen@hawarschool.com Ext 6020

Supervisors:

High school Boys: Mr Raed Inayah

Email : raed@hawarschool.com Ext: 6027

High school Girls : Ms Seham Shaker

Email : seham@hawarschool.com Ext: 6037

Counselors:

High school Boys : Mr Hassan Saad

Email: hassansaad@hawarschool.com

High school girls: Ms Abrar

Email: abrar@hawarschool.com

ESU:

Head of ESU: Ms Maryam Al Banna

Email: esu@hawarschool.com (6008)

If you need any assistance regarding the school G-Mail account OR Digital Campus, please contact Mr. Altaf: altaf@hawarschool.com / Any query regarding school fees, kindly contact the school accounts office: nawal@hawarschool.com

**Thanks once again for your valuable support & cooperation,Regards,
Stay Safe & Good Luck!**

Ms Sajitha Satheesh, High School Principal,

Email : sajitha@hawarschool.com, Phone: 13 666 555 (6031)